



GEOLOGICAL SOCIETY OF AMERICA
Joint Meeting of the Southeastern & Northeastern Sections
Hyatt Regency Reston - Reston, Virginia
20-22 March 2020



APPLICATION AND CONTRACT FOR EXHIBIT SPACE

INFORMATION & INSTRUCTIONS:

1. Please type or print to complete this application. Applications may be submitted digitally or physically according to provided instructions.
2. **Booth Fees:** The fees for booths are as follows:
 - ~~Commercial/for-profit exhibits - \$600~~
 - ~~Educational/non-profit exhibits - \$300~~
 - Academic table - \$150
 - Academic tables may be located in the hallway or foyer and will not be secure for overnight storage of materials.
3. Booths are 8' by 8'. Exhibit booths (excluding academic tables) include back curtain, side curtains, one table with cloth, two chairs, an exhibitor identification sign, and two exhibit hall badges. Academic tables include table with cloth, two chairs, an exhibitor identification sign, and two exhibit hall badges.
4. Additional services may be available on request and include the following (prices subject to change, estimates provided upon request): electrical service, video, internet, audio, computers, local phone access.
5. Make checks payable to: Geological Society of America. Exhibit applications must be accompanied by payment. Reservations are not final until payment is received.
6. **Sign and send this form with payment to:**
Geological Society of America
Attn.: William Cox
PO Box 9140
Boulder, CO 80301
or
send via email to: harris_d@calu.edu
and cc: wcox@geosociety.org
7. You will receive a letter indicating your booth assignment, pertinent dates, exhibit instructions, and hotel reservation information as meeting details become finalized.
8. Please direct all questions to Daniel Harris, 2020 SE & NE sectional GSA coordinator:
Email: harris_d@calu.edu
Office phone: 724-938-5864

CANCELLATION & REFUND POLICY: All requests for cancellation of space must be received in writing. If space is reduced, the net reduction of space will be treated as a cancellation of space. If Show Management receives a written request for cancellation of space on or before February 24, 2020, the exhibitor will be liable for 50% of the total cost of space canceled. There are no refunds for cancellations after February 24, 2020

COMPANY/ORGANIZATION _____

ADDRESS: _____

CONTACT PERSON _____ TITLE _____

PHONE () _____

Briefly describe products or services to be exhibited: _____

Names of exhibitors to receive badges (2 included with reservation of space)

_____ and _____

Booth Fee:

~~Commercial:~~ \$600 X ~~Number of booths~~ _____ = _____

~~Non-profit:~~ \$300 X ~~Number of booths~~ _____ = _____

Acad. Table \$150 X Number of tables _____ = _____

Total Enclosed _____

Exhibitor Signature _____

Date _____

Method of Payment:

Check (payable to Geological Society of America)

Credit Card Master Card Visa American Express Amount: _____

Card number: _____ Expiration date: _____

CVC Code: _____

Name as it appears on card: _____

Signature: _____ Date: _____

Acceptance of this application by the Geological Society of America, Inc. constitutes a contract. As an exhibitor, I/we agree to abide by the Rules and Regulations of the GSA Southeastern & Northeastern Section Joint Annual Meeting.

By registering for this meeting/event, I acknowledge that I have read and will comply with The GSA Code of Conduct for Events. GSA Code of Conduct:

http://www.geosociety.org/GSA/Membership/Code_of_Conduct/GSA/Membership/Code_of_Conduct.aspx

Office Use Only – Payment received _____, Booth(s) Assigned _____