

DUTIES OF A GSA COUNCILOR

GENERAL DUTIES AND POWERS (from GSA Bylaws, Article V)

- A. Duties.** The management of the affairs and the property of the Society shall be the responsibility of the Board, which shall also be known as the Council. The Council shall have the authority, power and responsibility for the general management, control and general supervision of the affairs, business, activities, property and assets of the Society so that the corporate activities are consistent with the stated purposes of the Society and that no act is committed by the Society in contravention of its Articles of Incorporation or Bylaws.
- B. Powers.** In pursuance of such supervision, the Council, through its Councilors, shall have and exercise all such powers as are granted it by law and by the Articles of Incorporation and Bylaws.

PRIMARY DUTIES:

- To attend and participate actively in all Council meetings. *"The Council shall hold at least two (2) regular meetings during each calendar year for conducting the business of the Society, and such other special meetings as the Council shall prescribe."* (Article V, Section 8). Society documents are on the GSA website.

OTHER DUTIES:

- Active membership on an average of two GSA committees per year, for example:
 - Publications
 - Nominations
 - Audit
 - Annual Program
 - Awards (Penrose, Day, Young Scientist)
 - Active liaison to one or two designated GSA Divisions (usually for four-year term) including attendance at Division Board meetings and preparation of report for Spring Council meeting.
- Called upon for ad hoc advice or service by Executive Director or President
- Support the GSA Foundation

GENERAL INFORMATION:

Policy on Council Meeting Attendance:

"Any councilor who is absent from three consecutive council meetings shall be deemed to have resigned." (Article V, Section 7, C. Vacancies).

Expenses

The Council of the Society requests that expenses incurred in connection with service on committees or Council be paid from other sources whenever possible. *Participants who cover all or part of their own expenses may request, from the Headquarters Liaison, a receipt to allow income tax deductibility.* In the absence of such sources, reimbursement for expenses may be requested from the Executive Director.

No expenses will be paid for attendance at meetings held at the annual meeting. In unusual circumstances, requests for exceptions to any of these rules may be made to the GSA Executive Director.