

BANQUET ACCESSORIES

- Easels	\$5.00/Day
- Message Boards	Small 2'x 3' \$25.00/Day
	Large 4'x 8' \$40.00/Day
- Scotch/Masking/Black Tape	\$5.00/Roll
- Bubble Bowl Candle Holder and Votive Candle	\$2.00 Each
- Votive Candles	Dinner and Receptions First 2 Per Table Free
	Additional Candles \$1.00 Each
	Meetings and all other meals .75 Each
- White Chair Covers	\$5.00/Each
- Gold Lamé Cloths - 96" Round	\$12.00/Each
- Pads: 8 1/2"x11" Ruled	\$2.00 Each
- Pads: 5"x8" Ruled	\$1.00 Each
- Hyatt Note Cards	No Charge
- Jolly Ranchers	\$.50/Person
- VIP Set (Mineral Waters, Jolly Ranchers, 8 1/2" x 11" Pads W/Pens)	\$5.00/Person

LABOR CHARGES

- Room Set-up Change Day of Event - Meeting Room	\$100.00
- Room Set-up Change Day of Event - Ballroom	\$500.00
- Banner Hanging	\$25.00/Banner
- Housemen Utilized for Misc. Services	\$25.00/Hour/Person
- Pickup/Delivery for Any Misc. Item	\$25.00
- Group's A/V Equipment to Patch into House System	\$50.00
- Outside A/V Company Electrical Charge	\$25.00/Room/Day
- Piano Rental and Tuning	\$125.00

PACKAGE CHARGES

- Pallets or Oversized Packages, Outgoing	\$200.00/100 Pounds
- Pallets or Oversized Packages, Incoming	\$200.00/100 Pounds
- Packages, Incoming and Outgoing Less Than 100 Pounds	\$10.00/Per Item

PHONE LINES

- In House, Local, Long Distance, and 800 Calls	\$75.00/Day
- Direct Line	\$200.00/First Day, \$20.00 Each Additional Day
- Fiber Optic Internet Access	First IP Address \$300.00/Line/Day
	2or More IP Addresses \$150.00/Line/Day
-8 Port Hub	\$25.00/Day
-50' Network Cable	\$10.00/Day
-Technical Labor	\$50.00/Hour

All Prices Subject Applicable Sales Tax

Hyatt Regency Denver Downtown, 1750 Welton Street, Denver, CO 80202, 303/295-5995 Fax: 303/293-2565