

ENGINEERING GEOLOGY DIVISION BYLAWS

Established by Council on April 26, 1947

ARTICLE I

Organization, Name, and Purpose

1. This division of The Geological Society of America, Inc., is organized in accordance with Article IX, Divisions of the Society, of the bylaws of that Society and is governed by the provisions of that article.
2. Name. The name of the division is the Engineering Geology Division of The Geological Society of America, Inc.
3. Purpose. The purpose of the division is to improve and promote the science of engineering geology which involves the application of geologic data, techniques, and principles to the evaluation and prediction of geologic hazards, materials and processes that affect land-use planning, design, construction, operation, and maintenance of the built environment, and the protection, evaluation, development, and remediation of surface and subsurface water resources.

ARTICLE II

Membership

1. Any Member, Fellow, Honorary Fellow, Student, or Teacher Associate of the Geological Society of America who is in good standing may affiliate with the Engineering Geology Division. To effect such affiliation, an applicant shall express his or her desire in writing to the executive director of the Society. All affiliates, except Student and Teacher Associates, may vote and hold office in the division. Student and Teacher Associates may serve on committees as conferees.

ARTICLE III

Finances

1. The Society shall be financially responsible for the normal expenses of the division. All other financial obligations or commitments of the division must have prior approval of the Council.
2. The division may collect annual dues or special assessments from affiliates when recommended by its management board and approved by a majority vote of the voting affiliates.
3. The division may solicit and accept contributions of funds to be used and expended under supervision of its management board and subject to Council approval..

ARTICLE IV

Officers and Management Board

1. Officers. The officers of the division shall be a chair, a chair-elect, and a secretary. The chair-elect shall be the regular nominee for chair the succeeding year unless for good and sufficient reason is unable to serve.

The chair and chair-elect shall each be elected for a term of one year and shall not be eligible for re-election to their respective offices until three years have elapsed since the expiration of their terms of office. This restriction shall not apply in the case of a chair elect who for good and sufficient reason is unable to advance to chair the following year. The secretary shall be elected for a term of one year and shall be eligible for re-election without limitation.

The terms of office shall begin immediately following the annual business meeting at which the results of the election are announced.

2. Management Board. The management board shall be composed of the chair, chair-elect, secretary, the chair for the preceding year, and one member of the Society to be elected from the division at large to serve for one year and to be designated as management board representative.

The management board representative shall be limited to one term and shall be ineligible for re-election to this office until three years have elapsed since the expiration of his or her term of office.

3. Election of Officers and Management Board Representative. The nominating committee of the division shall nominate candidates annually for chair, chair-elect, secretary, and management board representative. When approved by the management board, these nominations shall become the regular ticket and shall be submitted by the secretary of the division to the executive director of the Society.

The election of officers and management board representative shall be in accordance with the election procedures of the Society and shall be under the supervision of the Society. All provisions governing the election of officers of the Society that are applicable to the division shall govern the election of officers and management board representative of the division.

ARTICLE V

Committees

1. Program Committee. A program committee consisting of one or more voting affiliates of the division shall be appointed by the chair with the approval of the management board. The program committee shall plan and arrange for the technical sessions of the division at the annual meeting and

such other programs as may be directed by the management board. The program committee chair, or someone designated by him/her shall serve as the division's program representative on the Society's Joint Technical Program Committee.

2. Publications Committee. A publications committee consisting of three voting affiliates of the division shall be appointed by the chair with the approval of the management board. The publications committee shall serve as an advisory body to the Committee on Publications of the Council when requested, with respect to any papers on engineering geology that may be submitted for publication by the Society. The committee shall also arrange for the assembly of special papers of symposia and recommend their publication by the Society if appropriate. The committee shall encourage the publication in appropriate media, papers presented at meetings of, or sponsored by, the division.

3. Nominating Committee. A nominating committee consisting of three voting affiliates of the division shall be appointed by the chair with the approval of the management board. The nominating committee shall nominate candidates annually for chair, chair-elect, secretary, and management board representative.

4. Richard H. Jahns Distinguished Lecturer. Appointment of the distinguished lecturer will be considered annually in accordance with the Richard H. Jahns Distinguished Lecturer Instructions.

5. Other Committees. Other committee chairs may be appointed by the chair with the approval of the management board. Appointment of committee members will be the responsibility of the committee chair.

6. Responsibility. Reports, recommendations, or other actions by all committees shall be subject to the approval of the management board. After such approval, the secretary of the division shall report appropriately to the executive director of the Society if the attention or action of the Council is required. Each committee shall present an annual report which shall be summarized in the annual report of the management board..

7. Tenure. Committee appointments shall expire at the close of the next annual meeting of the division, unless otherwise specified. Vacancies on committees may be filled by interim appointments at any time by the committee chair. Committee members may be reappointed without limitation.

8. Student and Teacher Associates. Student and Teacher Associates may be appointed as conferees to any committee.

ARTICLE VI

Management

1. Management Board. The property and affairs of the division shall be managed by the management board. At the annual business meeting, the management board shall submit a report of the preceding year's activities of the division which shall include the reports of the chair and secretary and the

reports of the various committees. This report shall be submitted by the secretary of the division to the executive director of the Society by the date specified by the Society. The report will be presented to the affiliates of the division in the division's newsletter or web site.

2. Chair. The chair shall preside at meetings of the division and the management board.

3. Chair-elect. The chair-elect shall assume the powers and duties of the chair in the event of the absence or disability of the chair.

4. Secretary. The secretary shall keep the records of the proceedings of the division and shall act as secretary of the management board. The secretary shall maintain liaison with GSA headquarters and shall keep informed on the balance of division funds obtained from membership dues. The secretary shall account to the Council of the Society for all funds advanced by the Society. The secretary shall notify the officers and management board representative and the members of the committees of their election or appointment and shall arrange for issuance of notices of all division and management board meetings and of election results.

ARTICLE VII

Meetings

1. Annual Business Meeting. The annual business meeting of the division shall be held during the annual meeting of the Society.

2. Management Board Meetings. The management board shall meet during the annual meeting of the Society prior to the annual business meeting. Special meetings of the management board may be called at any time by the chair, with the consent of a majority of the management board..

3. Technical Sessions. Technical sessions of the division shall be held during the annual meeting of the Society. Interim technical sessions, cooperative meetings with other societies, or other special programs may be held at any time, subject to the approval of the management board. The participation of non-members of the Society who are engaged or interested in engineering or engineering geology shall be encouraged at all technical sessions.

ARTICLE VIII

Rules and Amendment of the Bylaws

1. The management board of the division, by a majority vote, may adopt, rescind, or amend rules supplementing the bylaws.

2. Subject to ratification of the Council, bylaws of the division may be adopted, rescinded, or amended by majority vote of the voting affiliates of the division. A ballot vote proposing a change

of the bylaws shall be held if favored by a majority of the management board or if petitioned by ten percent of the voting affiliates of the division. Such vote shall be supervised by the Society and held in accordance with the procedures of the Society.

Established by Council on April 26, 1947.

Bylaws amended in 1973, on November 7, 1984, on May 6, 1989, and on November 14, 2001.